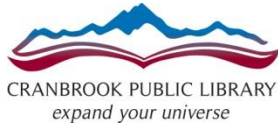


MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on 14 March 2024 at 6:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

<u>PRESENT</u>	David Butler Lee-Ann Crane, RDEK Area C Representative, Chair Sam Farrell Pierre Johnstone Sheena Rivers Tasy Strouzas
<u>ABSENT</u>	Alyssa Panning, Wayne Stetski, Gail Wakulich
<u>IN ATTENDANCE</u>	<u>STAFF</u> Ursula Brigl, Chief Librarian Mike Selby, Programs & Community Development Librarian
<u>CALL TO ORDER</u>	Chair L. Crane called the regular Library Board meeting to order at 6:02 pm.
	(1) <u>CLOSED MEETING</u> Nil.
	(2) <u>ADOPTION OF AGENDA</u> Moved by D. Butler and seconded
<u>REGULAR BOARD MEETING, 14 MARCH 2024</u>	12-24 THAT the agenda of the Regular Board Meeting of 14 March 2024 be adopted. Carried unanimously.
	(3) <u>DELEGATIONS & INVITED PRESENTATIONS</u> No delegations or invited presentations attended this month's meeting.
	(4) <u>APPROVAL OF MINUTES</u> Moved by P. Johnstone and seconded
<u>MINUTES OF THE REGULAR LIBRARY BOARD MEETING OF 8 FEBRUARY 2024</u>	13-24 THAT the Minutes of the Regular Library Board Meeting of Thursday, 08 February 2024 be approved. Carried unanimously.
	(5) <u>CONSENT AGENDA</u> Moved by D. Butler and seconded
<u>CONSENT AGENDA</u>	14-24 THAT the following items contained in the consent agenda be received: <ul style="list-style-type: none">◆ Statistics – February 2024◆ Librarian's Operational Report Carried unanimously.

	(6)	<u>UNFINISHED BUSINESS</u>
	6.1	Nil.
	(7)	<u>NEW BUSINESS</u>
<u>PROVINCIAL LIBRARY GRANTS REPORT 2023</u>	7.1	U. Brigl presented the Provincial Public Libraries Grant Report for 2023. Moved by D. Butler and seconded
	15-24	THAT the 2023 Provincial Public Libraries Grants Report be approved for submission. Carried unanimously.
<u>CHIEF LIBRARIAN 2024 GOALS</u>	7.2	U. Brigl presented Chief Librarian 2024 Goals. A discussion followed. Moved by T. Strouzas and seconded
	16-24	THAT the Chief Librarian's goals for 2024 be approved as presented. Carried unanimously.
	(8)	<u>COMMITTEE RECOMMENDATIONS</u>
<u>REVISION – FINANCIAL CONTROLS POLICY</u>	8.1	The Governance Committee updated Paragraph d in Section 5 of policy FP-01 Financial Controls. Moved by D. Butler and seconded
	17-24	THAT policy FP-01 Financial Controls be amended as presented. Carried unanimously.
<u>LIBRARY BOARD 2024 GOALS</u>	8.2	L. Crane and U. Brigl presented the Board's Strategic 2024 Goals. A discussion followed. A Board retreat was proposed for June 6 th , at 4:30 pm. More details to follow. Moved by P. Johnstone and seconded
	18-24	THAT the following Board strategic goals be set for 2024: <ol style="list-style-type: none"> 1. Adopt an indigenous relations policy. 2. Revise the Library Board trustee recruitment and orientation process. 3. Develop a self-evaluation instrument for the Library Board to use. 4. Hold a Library Board retreat. Carried unanimously.
	(9)	<u>REPORTS</u>
<u>CHAIR</u>	9.1	L. Crane provided an update on the Chair's activities the preceding month, and reviewed the Board Calendar.
<u>CITY COUNCIL TRUSTEE</u>	9.2	No report.
<u>BCLTA LIAISON</u>	9.3	No report.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	9.4	T. Strouzas reported the Friends are preparing for the Spirit of the Rockies kickoff barbecue. They noted that they are very happy to be

KLF LIAISON

9.5

back in the MTS, and their upcoming garage sale will take place on July 13th.

P. Johnstone stated the KLF has switched from having an H.R. lawyer to an H.R. advice professional. Their AGM is on April 10th and the in-person conference is on May 25th in Nakusp.

(10)

TRUSTEE ROUNDTABLE

T. Strouzas stated that the 100th Anniversary Working Group has met twice to date and that a lot of ideas are being explored.

(11)

ADJOURNMENT

The Regular Board Meeting of 14 March 2024 adjourned at 6:44 pm.

original signed by

Lee-Ann Crane, Chair

I hereby certify these minutes are correct.