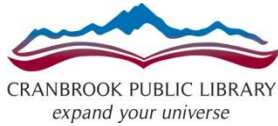


MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 25 January 2023 at 7:54 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Christine McCubbin Alyssa Panning Wesly Graham, City Council Representative Tasy Strouzas Gail Wakulich Dave Butler
<u>ABSENT</u>	Lee-Ann Crane, RDEK Area C Representative Douglas McLachlan
<u>IN ATTENDANCE</u>	<u>STAFF</u> Ursula Brigl, Chief Librarian Mike Selby, Programs & Community Development Librarian
<u>CALL TO ORDER</u>	U. Brigl called the regular Library Board meeting to order at 7:54 pm.
<u>ELECTION OF CHAIR AND VICE CHAIR</u>	Lee-Ann Crane was appointed Library Board Chair by acclamation. David Clark was appointed as Library Board Vice Chair by acclamation.
<u>REGULAR MEETING, 25 JANUARY 2023</u>	(2) <u>ADOPTION OF AGENDA</u> Moved by D. Butler and seconded 01-23 THAT the agenda of the Regular Board Meeting of Wednesday, 25 January 2023 be adopted. Carried unanimously.
<u>CONSENT AGENDA</u>	(3) <u>DELEGATION</u> No delegations appeared at this month's meeting. (4) <u>CONSENT AGENDA</u> Moved by T. Strouzas and seconded 02-23 THAT the following items contained in the consent agenda be approved and adopted: <ul style="list-style-type: none">◆ Minutes of the Regular Library Board Meeting of Wednesday, 16 November 2022◆ Statistics – December 2022◆ Report – Chief Librarian Carried unanimously.
<u>SIGNING AUTHORITY</u>	(5) <u>ACTION ITEMS</u> 5.1 The Board discussed signing authority designations for 2023. As the trustees and employees with signing authority remain the same as for 2022, no motion was required.

<u>BOARD MEETING DATES & TIMES</u>	5.2	The Library Board discussed different alternatives for the regular Board meeting schedule. Moved by T. Strouzas and seconded
	03-23	THAT Cranbrook Public Library Board regular meetings take place from 7 – 9 pm on the third Thursday of every month except for July, August, and December. Carried unanimously.
<u>APPOINTMENT OF AUDITORS</u>	5.3	Moved by D. Butler and seconded
	04-23	THAT BDO Canada LLB be appointed as auditors for the fiscal year ending 31 December 2022. Carried unanimously.
	(6)	<u>DISCUSSION ITEMS</u>
<u>BCLTA LIAISON</u>	6.1	No report.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	U. Brigl stated the Friends received \$2000 from Rotary and another \$1000 from Kootenay CARP for the Library’s large print / audio collection. The Friends upcoming book sale in on February 4 th .
<u>KLF REPRESENTATIVE</u>	6.3	No report.
<u>DECEMBER 2022 FINANCIAL STATEMENTS UNAUDITED</u>	6.4	U. Brigl presented the December, 2022 Financial Statements (unaudited). A discussion followed. Moved by D. Butler and seconded
	05-23	THAT the December 2022 unaudited financial statements be received. Carried unanimously.
<u>NOTIFICATION FOR COMMITTEE & LIASON POSITIONS</u>	6.5	Appointments to committee and liaison positions will take place during the February regular board meeting.
<u>BOARD IDEAS</u>	6.6	A. Panning requested an update on in-house staff training. A discussion followed.
	(7)	<u>ADJOURNMENT</u> Moved by W. Graham and seconded
	06-23	THAT the Regular Board Meeting of 25 January 2023 be adjourned at 8:36 pm. Carried unanimously.

original signed by
 David Clark, Vice-chair
I hereby certify these minutes are correct.