



MINUTES

CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 20 January 2021 at 7:00 pm via Zoom.

<u>PRESENT</u>	David Clark, Chair Lee-Ann Crane, RDEK Area C Representative Christine McCubbin Tasy Strouzas Gail Wakulich Sandy Zeznik
<u>ABSENT</u>	Wayne Price Cyndi Weltz, RDEK Area C Representative
<u>IN ATTENDANCE</u>	<u>STAFF</u> Ursula Brigl, Chief Librarian Mike Selby, Programs & Community Development Librarian
<u>CALL TO ORDER</u>	U. Brigl called the regular Library Board meeting to order at 7:08 pm.
<u>ELECTION OF CHAIR AND VICE CHAIR</u>	David Clark was elected Library Board Chair by acclamation. Gail Wakulich was elected Library Board Vice-Chair by acclamation.
<u>REGULAR MEETING, 20 JANUARY 2021</u>	(1) <u>CLOSED MEETING</u> No closed meeting. (2) <u>ADOPTION OF AGENDA</u> Moved by C. McCubbin and seconded 1-21 THAT the agenda of the Regular Board Meeting of Wednesday, 20 January 2021 be adopted. Carried unanimously.
<u>CONSENT AGENDA</u>	(3) <u>DELEGATION</u> No delegations appeared at this month's meeting. (4) <u>CONSENT AGENDA</u> Moved by T. Strouzas and seconded 2-21 THAT the following items contained in the consent agenda be approved and adopted: <ul style="list-style-type: none"> ◆ Minutes of the Regular Library Board Meeting of Wednesday, 18 November 2020 ◆ Statistics – November, 2020 and December, 2020 ◆ Media Clippings ◆ Report – Chief Librarian

	(5)	<u>ACTION ITEMS</u>
<u>SIGNING AUTHORITY</u>	5.1	The Board discussed signing authority designations for 2021. Moved by S. Zeznik and seconded
	3-21	THAT David Clark and Gail Wakulich of the Library Board, and Ursula Brigl and Michael Selby of the Library staff, have signing authority for the Library in 2021. Carried unanimously.
<u>BOARD MEETING DATES AND TIMES</u>	5.2	The Library Board discussed and decided to keep the current Board meeting schedule from 7-9 pm on the third Wednesday of each month except July, August and December. Moved by C. McCubbin and seconded
	4-21	THAT the Library Board regular meetings take place from 7 to 9 pm on the third Wednesday of every month except for July, August and December. Carried unanimously.
<u>APPOINTMENT OF AUDITOR</u>	5.3	Moved by T. Strouzas and seconded
	5-21	THAT BDO Canada LLB be appointed as auditors for the fiscal year ending 31 December 2021. Carried unanimously.
	(6)	<u>DISCUSSION ITEMS</u>
<u>BCLTA LIAISON</u>	6.1	D. Clark discussed the news that public libraries are now under the auspices of Ministry of Municipal Affairs.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	No report.
<u>KLF REPRESENTATIVE</u>	6.3	No report.
<u>DECEMBER 2020 FINANCIAL STATEMENTS, UNAUDITED</u>	6.4	U. Brigl presented the December, 2020 Financial Statements (unaudited). A discussion followed. Moved by S. Zeznik and seconded
	6-21	THAT the December 2020 unaudited financial statements be received. Carried unanimously.
<u>NOTIFICATION FOR COMMITTEE & LIAISON POSITIONS</u>	6.5	Appointments to committee and liaison positions will take place during the February regular board meeting.
<u>BOARD IDEAS</u>	6.6	L. Crane stated the Community Relations & Resource Development committee is developing a communications plan for the library in consultation with the City's and RDEK's communications officers.

(7) **ADJOURNMENT**

Moved by T. Strouzas and seconded

7-21 **THAT the Regular Board Meeting of 20 January 2021 be adjourned at 8:05 pm.**

Carried unanimously.

David Clark, Chair

I hereby certify these minutes are correct.