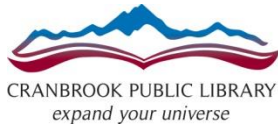


MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 18 November 2020 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Lee-Ann Crane, RDEK Area C Representative Christine McCubbin Wayne Price, City Council Representative Gail Wakulich Cyndi Weltz, RDEK Area C Representative (via Zoom) Sandy Zeznik
<u>ABSENT</u>	Jason Meidl, Tasy Strouzas
<u>IN ATTENDANCE</u>	<u>STAFF</u> Ursula Brigl, Chief Librarian Mike Selby, Programs & Community Development Librarian
<u>CALL TO ORDER</u>	Chair D. Clark called the regular Library Board meeting to order at 7:02 pm.
	(1) <u>CLOSED MEETING</u> No closed meeting.
	(2) <u>ADOPTION OF AGENDA</u> Moved by C. McCubbin and seconded
<u>REGULAR MEETING, 18 NOVEMBER 2020</u>	48-20 THAT the agenda of the Regular Board Meeting of Wednesday, 18 November 2020 be adopted. Carried unanimously.
	(3) <u>DELEGATION</u> No delegations appeared at this month's meeting.
	(4) <u>CONSENT AGENDA</u> Moved by G. Wakulich and seconded
<u>CONSENT AGENDA</u>	49-20 THAT the following items contained in the consent agenda be approved and adopted: <ul style="list-style-type: none">◆ Minutes of the Regular Library Board Meeting of Wednesday, 21 October 2020◆ Statistics - October 2020◆ Media Clippings◆ Report - Chief Librarian
	(5) <u>ACTION ITEMS</u>
<u>EXAM INVIGILATION FEE</u>	5.1 The board agreed to set a flat rate to charge for invigilation services. Moved by L. Crane and seconded

	50-20	THAT the exam invigilation fee be set at \$45 per exam. Carried unanimously.
<u>FINE EXEMPTION DURING PANDEMIC</u>	5.2	The Board reviewed the options on whether or not the Library should remain fine-free during the pandemic. Moved by W. Price and seconded
	51-20	THAT the fine exemption remain in place until the library enters Phase 4 of its service restoration plan. Carried unanimously.
<u>LIBRARIAN'S GOALS 2021 UPDATE</u>	5.3	The Chief Librarian presented the goals for 2021, based on the objectives of the strategic plan and discussions held by the trustees over the previous year. U. Brigl updated the Board on the Idea Lab, Area C Outreach Services, Library Exterior Revitalization, and Supporting the Board's Committee Work, all within the current pandemic situation.
	52-20	THAT the Chief Librarian's goals for 2021 be accepted. Carried unanimously.
	(6)	<u>DISCUSSION ITEMS</u>
<u>BCLTA LIAISON</u>	6.1	D. Clark had no news to report. He did encourage all Board members to record their volunteer hours on the BCLTA's website.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	S. Zeznik reported that the Friends had turned over to the Library cheques for the Summer Reading Club, the calendar fund, and for the Reading Room. She also noted their bookshelf brought in \$437.00 for the month of October.
<u>KLF REPRESENTATIVE</u>	6.3	G. Wakulich stated the KLF continues to work on their strategic plan; as well as how the current pandemic has impacted member libraries.
<u>LIBRARIAN'S GOALS 2020 UPDATE</u>	6.4	U. Brigl presented the progress of the 2020 goals which were impacted by the current pandemic situation.
<u>BOARD IDEAS</u>	6.5	L. Crane reported that the Community Relations & Resource Development Committee will be meeting on November 26 th .
	(7)	<u>ADJOURNMENT</u> Moved by W. Price and seconded
	53-20	THAT the Regular Board Meeting of 18 November 2020 be adjourned at 8:20 pm. Carried unanimously.

David Clark, Chair
I hereby certify these minutes are correct.