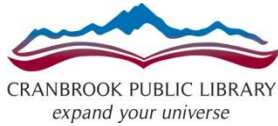


MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 18 March 2020 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Lee-Ann Crane, RDEK Area C Representative Christine McCubbin Tasy Strouzas Gail Wakulich Cindy Wertz, RDEK Area C Representative Sandy Zeznik
<u>ABSENT</u>	Jason Meidl, Wayne Price
<u>IN ATTENDANCE</u>	<u>STAFF</u> Ursula Brigl, Chief Librarian Mike Selby, Programs & Community Development Librarian
<u>CALL TO ORDER</u>	Chair D. Clark called the regular Library Board meeting to order at 7:00 pm.
	(1) <u>CLOSED MEETING</u> No closed meeting.
	(2) <u>ADOPTION OF AGENDA</u> Moved by C. McCubbin and seconded
<u>REGULAR MEETING, 18 MARCH 2020</u>	13-20 THAT the agenda of the Regular Board Meeting of Wednesday, 18 March 2020 be adopted. Carried unanimously.
	(3) <u>DELEGATION</u> Harley Lee, BDO Dunwoody presented the Library Board with the 2019 Audited Financial Statements.
	(4) <u>CONSENT AGENDA</u> Moved by G. Wakulich and seconded
<u>CONSENT AGENDA</u>	14-20 THAT the following items contained in the consent agenda be approved and adopted: <ul style="list-style-type: none">◆ Minutes of the Regular Library Board Meeting of Wednesday, 19 February 2020◆ Statistics – February 2020◆ Media Clippings◆ Report – Chief Librarian Carried unanimously.

	(5)	<u>ACTION ITEMS</u>
<u>COVID-19 LIBRARY RESPONSE</u>	5.1	The Chief Librarian presented to the board a verbal report outlining the actions the Library took to coordinate its response with the City's. Due to the need to take immediate action on 16 March 2020 to close the Library in keeping with the City's directive to close all recreational facilities effective 4 pm of that date, the following motion and vote were conducted by email. Moved by David Clark and seconded
	15-20	THAT the Cranbrook Public Library be closed indefinitely at the same time that the City of Cranbrook's recreational facilities are closed in order to help minimize the spread of COVID-19. Carried unanimously.
<u>2019 AUDITED FINANCIAL STATEMENTS</u>	5.2	The Library Board was presented with the 2019 Audited Financial Statements. A discussion followed. Moved by L. Crane and seconded
	16-20	TO adopt the 2019 audited financial statements as amended. Carried unanimously.
<u>2020 FINAL BUDGET</u>	5.3	The Library Board was presented with the 2020 Final Budget. Moved by L. Crane and seconded
	17-20	THAT the Cranbrook Public Library 2020 Budget be approved. Carried unanimously.
	(6)	<u>DISCUSSION ITEMS</u>
<u>BCLTA LIAISON</u>	6.1	D. Clark stated the upcoming BCLTA conference has been cancelled.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	S. Zeznik reported that all Friends events are on hold until further notice. The Friends presented the Library with a cheque for \$15,000.
<u>KLF REPRESENTATIVE</u>	6.3	G. Wakulich stated the upcoming KLF's spring meeting will take place via Zoom on 25 April instead of being held in-person in Nelson as originally planned.
<u>COMMUNITY RELATIONS & RESOURCE DEVELOPMENT COMMITTEE</u>	6.4	L. Crane reported that the committee will schedule a meeting where one of the topics will be the development of a communications plan.
<u>BOARD IDEAS</u>	6.5	No Board ideas were presented at this time.

(7) **ADJOURNMENT**

Moved by C. McCubbin and seconded

18-20 **THAT the Regular Board Meeting of 18 March 2020 be adjourned at 8:30 pm.**

Carried unanimously.

David Clark, Chair

I hereby certify these minutes are correct.