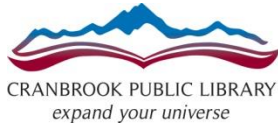


MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 21 October 2020 at 7:03 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Lee-Ann Crane, RDEK Area C Representative Christine McCubbin (via Zoom) Tasy Strouzas Gail Wakulich Cyndi Wertz, RDEK Area C Representative Sandy Zeznik
<u>ABSENT</u>	Wayne Price, City Council Representative Jason Meidl
<u>IN ATTENDANCE</u>	<u>STAFF</u> Ursula Brigl, Chief Librarian Mike Selby, Programs & Community Development Librarian
<u>CALL TO ORDER</u>	Chair D. Clark called the regular Library Board meeting to order at 7:03 pm.
	(1) <u>CLOSED MEETING</u> No closed meeting.
	(2) <u>ADOPTION OF AGENDA</u> Moved by G. Wakulich and seconded
<u>REGULAR MEETING, 21 OCTOBER 2020</u>	43-20 THAT the agenda of the Regular Board Meeting of Wednesday, 21 October 2020 be adopted. Carried unanimously.
	(3) <u>DELEGATION</u> No delegations appeared at this month's meeting.
	(4) <u>CONSENT AGENDA</u> Moved by T. Strouzas and seconded
<u>CONSENT AGENDA</u>	44-20 THAT the following items contained in the consent agenda be approved and adopted: <ul style="list-style-type: none">◆ Minutes of the Regular Library Board Meeting of Wednesday, 16 September 2020◆ Statistics - September 2020◆ Media Clippings◆ Report - Chief Librarian Carried unanimously.
	(5) <u>ACTION ITEMS</u>

<u>STAFF & VOLUNTEER APPRECIATION EVENT</u>	5.1	The Board discussed this year's format of the Staff & Volunteer Appreciation Event. Moved by L. Crane and seconded
	45-20	THAT the Board send staff and volunteers a recognition gift for their contributions in 2020 in lieu of an in-person event; and further, that the funds designated to the BCLTA Summit attendance be reallocated to collections. Carried unanimously.
<u>DECEMBER HOLIDAY HOURS</u>	5.2	The Board discussed closing the library for the 3 days between the Christmas and New Year's Day statutory holidays. Moved by S. Zeznick and seconded
	46-20	THAT the Cranbrook Public Library close from 25 December 2020 to 1 January 2021. Carried unanimously.
	(6)	<u>DISCUSSION ITEMS</u>
<u>BCLTA LIAISON</u>	6.1	D. Clark reported on the BCLTA AGM. He encouraged the board members to continue to review their website.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	S. Zeznick reported that the Friends did not hold a meeting in October.
<u>KLF REPRESENTATIVE</u>	6.3	G. Wakulich stated the KLF had their fall meeting via Zoom. COVID-19 challenges and opportunities were discussed; as well the negative impact it has had on the rural member libraries.
<u>CRRD COMMITTEE</u>	6.4	L. Crane reported that the committee's work had been held up due to unforeseen circumstances, but that it would resume in November.
<u>FINANCIAL STATEMENTS TO 30 SEPTEMBER 2020</u>	6.5	The Board was presented with the January to September 2020 income statement with year-end projections. Moved by L. Crane and seconded
	47-20	THAT the financial statements to 30 September 2020 be accepted as presented. Carried unanimously.
<u>BOARD IDEAS</u>	6.6	No Board ideas were presented.
	48-20	THAT the Regular Board Meeting of 21 October 2020 be adjourned at 8:20 pm. Carried unanimously.

David Clark, Chair
I hereby certify these minutes are correct.