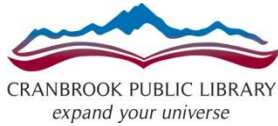


# MINUTES



## CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 17 April 2019 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2<sup>nd</sup> Street North, Cranbrook, BC.

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### PRESENT

David Clark, Chair  
Lee-Ann Crane, RDEK Area C Representative  
Christine McCubbin  
Helder Ponte  
Wayne Price, City Council Representative  
Michael Redfern  
June Vandenberg, RDEK Area C Representative  
Gail Wakulich  
Sandy Zeznik

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### ABSENT

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### IN ATTENDANCE

### STAFF

Ursula Brigl, Chief Librarian  
Mike Selby, Information Services Director

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### CALL TO ORDER

Chair D. Clark called the regular Library Board meeting to order at 7:00 pm.

(1)

### CLOSED MEETING

Moved by S. Zeznick and seconded

### CLOSED MEETING

23-19

**THAT the meeting be closed to the public pursuant to the Community Charter, as the matters being considered at this time relate to Section 90(1)(c) labour or other employee relations.**

Carried unanimously.

### RECONVENE

Chair D. Clark reconvened the regular meeting at 7:22 pm.

(2)

### ADOPTION OF AGENDA

Moved by L. Crane and seconded

### REGULAR MEETING, SELECT CURRENT DATE

24-19

**THAT the agenda of the Regular Board Meeting of Wednesday, 17 April 2019 be adopted.**

Carried unanimously.

(3)

### DELEGATION

No delegations appeared at this month's meeting.

(4)

### CONSENT AGENDA

Moved by M. Redfern and seconded

### CONSENT AGENDA

25-19

**THAT the following items contained in the consent agenda be approved and adopted:**

- ◆ Minutes of the Regular Library Board Meeting of Wednesday, 20 March 2019
- ◆ Statistics – March 2019
- ◆ Media Clippings

		<ul style="list-style-type: none"> <li>◆ Report – Chief Librarian</li> <li>◆ Report – Board Chair</li> <li>◆ Auditor’s Letter to Management</li> <li>◆ 2018 Report to Community</li> </ul> <p>Carried unanimously.</p>
	(5)	<b><u>ACTION ITEMS</u></b>
<u>ENTER ITEM DESCRIPTION</u>	5.1	The 2018 Statement of Financial Information was presented. Moved by G. Wakulich and seconded
	26-19	<b>THAT the 2018 Statement of Financial Information be adopted as presented.</b> Carried unanimously.
<u>ENTER ITEM DESCRIPTION</u>	5.2	Wording of March 2019 Minutes discussed. Moved by S. Zeznick and seconded
	27-19	<b>THAT the amended March 2019 Minutes be adopted.</b> Carried unanimously.
	(6)	<b><u>DISCUSSION ITEMS</u></b>
<u>BCLTA LIAISON</u>	6.1	No report. D.Clark stated he will be attending the BC Libraries Conference in May with H. Ponte.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	J. Vandenberg reported that the amount from the library bookshelf for March was \$663.25. <ul style="list-style-type: none"> <li>• The Spring Fling sale made \$3,040.</li> <li>• The Garage Sale, schedule for May 3<sup>rd</sup> and 4<sup>th</sup> in the MTS, is being well advertised.</li> <li>• There are currently 202 Friends members.</li> <li>• Ursula Boy is making presentations to the city and RDEK for Columbia Basin funds on April 11<sup>th</sup>, 18<sup>th</sup>.</li> </ul> <p>A discussion followed regarding different ways the Board could thank the Friends for all of their hard work throughout the year.</p>
<u>KLF REPRESENTATIVE</u>	6.3	G. Wakulich attended the spring KLF Board meeting in Rossland, BC. She reported that the KLF has an updated Strategic Plan. <ul style="list-style-type: none"> <li>• The Executive now consists of a broader and more inclusive range of member libraries.</li> <li>• A presentation and question period of the BC Libraries Branch representative took place.</li> </ul> <p>The TOP meeting takes place in Cranbrook on April 27<sup>th</sup>.</p>
<u>IDEAS AND THOUGHTS</u>	6.4	H. Ponte mentioned that former Ktunaxa Chief Chris Luke Sr. has released a new book titled The Yaqaan nu?kiy which should be of interest to the Library.  H. Ponte also proposed the Library host a How to Catalogue a Personal Library workshop, which he would volunteer to conduct.  U. Brigl mentioned she had investigated digital sign possibilities with the City. A discussion followed.
	(7)	<b><u>ADJOURNMENT</u></b>

Moved by W. Price

28-19 **THAT the Regular Board Meeting of 17 April 2019 be adjourned at 8:10 pm.**

Carried unanimously.

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David Clark, Chair  
*I hereby certify these minutes are correct.*