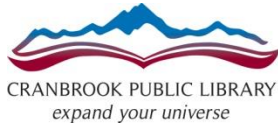


MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 20 February 2019 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Christine McCubbin Helder Ponte Michael Redfern June Vandenberg, RDEK Area C Representative Gail Wakulich Sandy Zeznik
<u>ABSENT</u>	Lee-Ann Crane
<u>IN ATTENDANCE</u>	<u>STAFF</u> Ursula Brigl, Chief Librarian Mike Selby, Library Technician
<u>CALL TO ORDER</u>	Chair D. Clark called the regular Library Board meeting to order at 7:01 pm.
	(1) <u>CLOSED MEETING</u> Moved by M. Redfern and seconded
<u>CLOSED MEETING</u>	10-19 THAT the meeting be closed pursuant to the <i>Community Charter</i>, as the matters being considered at this time relate to Section 90(1)(c) labour or other employee relations. Carried unanimously.
<u>RECONVENE</u>	Chair D. Clark reconvened the regular meeting at 07:44 pm.
	(2) <u>ADOPTION OF AGENDA</u> Moved by J. Vandenberg and seconded
<u>REGULAR MEETING, 20 FEBRUARY 2019</u>	11-19 THAT the agenda of the Regular Board Meeting of Wednesday, 20 February 2019 be adopted. Carried unanimously.
	(3) <u>DELEGATION</u> No delegations appeared at this month's meeting.
	(4) <u>CONSENT AGENDA</u> Moved by M. Redfern and seconded
<u>CONSENT AGENDA</u>	12-19 THAT the following items contained in the consent agenda be approved and adopted: <ul style="list-style-type: none">◆ Minutes of the Regular Library Board Meeting of Wednesday, 16 January 2019◆ Statistics – January 2019◆ Media Clippings◆ Report – Chief Librarian Carried unanimously.

	(5)	<u>ACTION ITEMS</u>
<u>COMMITTEE & LIAISON POSITION APPOINTMENTS</u>	5.1	The Library Board appointed Committee and Liaison positions. Moved by M. Redfern and seconded
	13-19	THAT the following Liaisons and Standing Committees positions be approved. <ul style="list-style-type: none"> ◆ BCLTA Liaison – Dave Clark ◆ Friends of the Library – June Vandenberg, Sandy Zeznik ◆ Personnel Liaison – Sandy Zeznik, Christine McCubbin ◆ Planning and Policy Development Committee – Lee Ann Crane, Mike Redfern ◆ Community Relations and Resource Development Committee – Christine McCubbin ◆ Kootenay Library Federation Liaison – Gail Wakulich, Mike Redfern. <p>Carried unanimously.</p>
<u>LIBRARIES BRANCH 2018 PUBLIC LIBRARY GRANT REPORT</u>	5.2	The 2018 Provincial Library Grants Report was presented. A discussion followed. Moved by J. Vandenberg and seconded
	14-19	THAT the 2018 Provincial Library Grants Report be adopted as presented. Carried unanimously.
	(6)	<u>DISCUSSION ITEMS</u>
<u>BCLTA LIAISON</u>	6.1	Dave Clark reported that the BCLTA’s summit will take place concurrently with the BCLA Libraries Conference being held in Surrey in May.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	<ul style="list-style-type: none"> ◆ The Friends held their AGM prior to their regular meeting. Ursula Boy reported there are 194 members and the Friends raised \$40,000 in 2018. Ursula Boy was acclaimed as president while 4 members were elected for 2 year terms. ◆ At the regular meeting, it was reported that the Friends’ bookshelf made \$650 in January. ◆ The Winter Madness sale made \$2,457, a great amount. A variety of good advertising, including the large white sign in the front of the library, was instrumental in obtaining this amount. ◆ The next book sale will be March 29th and 30th. ◆ Sandy Zeznik reported that Cranbrook Rotary donated \$2,500 for audio and large print books. ◆ Dave Clark thanked the Friends for all their work.
<u>KOOTENAY LIBRARY FEDERATION LIAISON</u>	6.3	Mike Redfern reported that the Kootenay Library Federation is holding its spring Board Meeting in Rossland on April 13 th . Depending on if and when the Ministry of Education’s Libraries Branch approves the amended KLF agreement and governance manual, the Annual General Meeting will take place either via teleconference on March 7 th or in-person on April 13 th . The

2019 STRATEGIC
WORK PLAN

6.4

proposed changes include the creation of a 7-member executive board comprised of member library board representatives.

Mike Redfern also reported on other activities being undertaken by the KLF, including professional development opportunities and the creation of a new strategic plan. A discussion followed.

The Library Board discussed the 2019 Strategic Work Plan. It was decided that the strategic planning committee would meet to finalize the plan's layout and propose which objectives will be focused on in 2019. The committee will present the strategic work plan to the Board for consideration at the March regular meeting.

(7)

ADJOURNMENT

Moved by M. Redfern and seconded

15-19

THAT the Regular Board Meeting of 20 February 2019 be adjourned at 8:51 pm.

Carried unanimously.

Original signed by

David Clark, Chair

I hereby certify these minutes are correct.