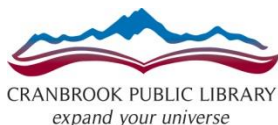


## MINUTES



### CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 21 November 2018 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2<sup>nd</sup> Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Christine McCubbin Helder Ponte Michael Redfern June Vandenberg, RDEK Area C Representative Gail Wakulich
<u>ABSENT</u>	Norma Blissett, City Council Representative Lee-Ann Crane, RDEK Area C Representative Sandy Zeznik
<u>IN ATTENDANCE</u>	<u>STAFF</u> Ursula Brigl, Chief Librarian Cindy Friesen, Library Assistant 2 Mike Selby, Library Technician
<u>CALL TO ORDER</u>	Chair D. Clark called the regular Library Board meeting to order at 6:57 pm.
	(1) <u>CLOSED MEETING</u> No closed meeting.
	(2) <u>ADOPTION OF AGENDA</u> Moved by Vice-Chair M. Redfern and seconded
<u>REGULAR MEETING, 21 NOVEMBER 2018</u>	46-18 <b>THAT the agenda of the Regular Board Meeting of Wednesday, 21 November 2018 be adopted.</b> Carried unanimously.
	(3) <u>DELEGATION</u> No delegations appeared at this month's meeting.
	(4) <u>CONSENT AGENDA</u> Moved by J. Vandenberg and seconded
<u>CONSENT AGENDA</u>	47-18 <b>THAT the following items contained in the consent agenda be approved and adopted:</b> <ul style="list-style-type: none"> <li>◆ Minutes of the Regular Library Board Meeting of Wednesday, 17 October 2018</li> <li>◆ Statistics - October 2018</li> <li>◆ Media Clippings</li> <li>◆ Report - Chief Librarian</li> <li>◆ Report - Planning &amp; Policy Development Committee</li> </ul> Carried unanimously.
	(5) <u>ACTION ITEMS</u>

<u>CHIEF LIBRARIAN'S ANNUAL GOALS / OBJECTIVES 2019</u>	5.1	U. Brigl presented the Chief Librarian's Annual Goals and Objectives for 2019. A discussion followed. Moved by Vice-Chair M. Redfern and seconded
	48-18	<b>THAT the Chief Librarian's goals for 2019 be accepted.</b> Carried. 1 opposed.
	(6)	<b><u>DISCUSSION ITEMS</u></b>
<u>BCLTA LIAISON</u>	6.1	No report.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	The book sale made \$10,450.50 and all expenses are being collected. The Friends and Sunshine Rotary agreed that this would be the last big book sale. In October the Friends' library book sales were \$527.00 and up to November 19 <sup>th</sup> were \$435.00. Dave Butler presented a travelogue on November 20 <sup>th</sup> which will be the last until a co-ordinator is found. On December 1 <sup>st</sup> and 8 <sup>th</sup> at the MTS, the Friends have a table to sell a variety of items at the Christmas Vendor sale. The Winter Madness Sale, Feb. 1 <sup>st</sup> and 2 <sup>nd</sup> ; the Mini Book Sale, Mar. 29 <sup>th</sup> & 30 <sup>th</sup> ; the Garage Sale, May 3 <sup>rd</sup> & 4 <sup>th</sup> are planned for 2019.
<u>KLF REPRESENTATIVE</u>	6.3	The KLF Agreement, Governance Manual, Conflict of Interest Policy, and Code of Conduct & Confidentiality Statement, approved by the KLF board at its meeting in Radium Hot Springs on October 13 <sup>th</sup> , were forwarded to the Libraries Branch for ministerial approval on October 23 <sup>rd</sup> . The KLF Strategic Planning Committee met by teleconference on November 6 <sup>th</sup> , using the online platform Zoom. Results of the Staff Wage Survey conducted by KLF were released. There is a call out for an interim treasurer to join the KLF executive committee. There was some interest being shown in the possibility of introducing bicycle chairs to Kootenay libraries that do not have them.
<u>CHAIR AND COMMITTEE CHAIR ANNUAL REPORTS</u>	6.4	The Chair and Committee Chair annual reports are due by Thursday, 3 January 2019.
	(7)	<b><u>ADJOURNMENT</u></b>
	49-18	Moved by H. Ponte and seconded <b>THAT the Regular Board Meeting of 21 November 2018 be adjourned at 7:34.</b> Carried unanimously.

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David Clark, Chair

*I hereby certify these minutes are correct.*