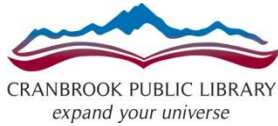


MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 15 November 2017 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Norma Blissett, City Council Representative Christine McCubbin Michael Redfern James Shepherd June Vandenberg, RDEK Area C Representative Sandy Zeznik
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<u>ABSENT</u>	David Butler
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<u>IN ATTENDANCE</u>	<u>STAFF</u> Deanne Perreault, Chief Librarian Cindy Friesen, Library Assistant 2
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<u>CALL TO ORDER</u>	Chair D. Clark called the regular Library Board meeting to order at 7:00 pm.
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(1)	<u>CLOSED MEETING</u>
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No closed meeting.

(2)	<u>ADOPTION OF AGENDA</u>
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Moved by N. Blissett and seconded

<u>REGULAR MEETING, 15 NOVEMBER 2017</u>	45-17	THAT the agenda of the Regular Board Meeting of Wednesday, 15 November 2017 be adopted.
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Carried unanimously.

(3)	<u>DELEGATION</u>
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No delegations appeared at this month's meeting.

(4)	<u>CONSENT AGENDA</u>
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Moved by S. Zeznick and seconded

<u>CONSENT AGENDA</u>	46-17	THAT the following items contained in the consent agenda be approved and adopted:
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- ◆ Minutes of the Regular Library Board Meeting of Wednesday, 18 October 2017
- ◆ Statistics - October 2017
- ◆ Media Clippings
- ◆ Report - Chief Librarian

Carried unanimously.

(5)	<u>ACTION ITEMS</u>
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COLLECTIONS
REPORT

D. Perreault presented the Library Board with the Collections Report. A discussion followed.

COLES
FUNDRAISER

D. Perreault presented the Library Board with a finalized poster and handouts for the upcoming Coles Fundraiser to be held on Friday, 1 December from 4 pm to 8 pm. A discussion followed. Volunteers are needed. This event will be advertised on Facebook, our website as well posters and the handouts.

(6) DISCUSSION ITEMS

BCLTA

6.1 D. Clark reported that BCLTA is working at better communications with the KLF libraries. They are also in the process of updating their website, the TOP program, advocacy program. D. Clark will check when the next TOP sessions will happen.

FRIENDS OF THE
LIBRARY

6.2 J. Vandenberg mentioned that there is no report as the Friends do not meet until the 21 November.

KLF LIAISON

6.3 M. Selby reported on the KLF meeting he attended in October. A discussion followed on the results of a survey regarding the structure of the KLF.

CCRD REPORT

6.4 C. McCubbin presented the Library Board with an updated report on the progress of the Endowment. Since there was no monetary goal set in 2017 for the Endowment, C. McCubbin proposed that the Library Board set a goal of \$3000 for 2017. A discussion followed. Moved by C. McCubbin and seconded

47-17 **TO set the 2017 goal of \$3000 for the Endowment fund.**
Carried unanimously.

D. Perreault mentioned that the Community Foundation is making a presentation on Monday, 27 November at 4:15 at the Credit Union. She mentioned that an invitation will be coming to the Library by email and that she would send it to each of the Board members.

J. Shepherd suggested that a thank you card be given to Shellie Hollister for all the work she does organizing volunteers for the concerts at Western Financial Place.

(7) ADJOURNMENT

Moved by J. Shepherd and seconded

48-17 **THAT the Regular Board Meeting of 15 November 2017 be adjourned at 8:20.**
Carried unanimously.

David Clark, Chair

I hereby certify these minutes are correct.