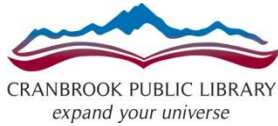


MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 16 May 2018 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Norma Blissett, City Council Representative Christine McCubbin Helder Ponte June Vandenberg, RDEK Area C Representative Gail Wakulich
<u>ABSENT</u>	Lee-Ann Crane Michael Redfern Sandy Zeznik
<u>IN ATTENDANCE</u>	<u>STAFF</u> Deanne Perreault, Chief Librarian Cindy Friesen, Library Assistant 2
<u>CALL TO ORDER</u>	Chair D. Clark called the regular Library Board meeting to order at 7:00 pm.
	(1) <u>CLOSED MEETING</u> No closed meeting.
	(2) <u>ADOPTION OF AGENDA</u> Moved by J. Vandenberg and seconded
<u>REGULAR MEETING, 18 APRIL 2018</u>	22-18 THAT the agenda of the Regular Board Meeting of Wednesday, 18 April 2018 be adopted. Carried unanimously.
	(3) <u>DELEGATION</u> No delegations appeared at this month's meeting.
	(4) <u>CONSENT AGENDA</u> Moved by N. Blissett and seconded
<u>CONSENT AGENDA</u>	23-18 THAT the following items contained in the consent agenda be approved and adopted: <ul style="list-style-type: none">◆ Minutes of the Regular Library Board Meeting of Wednesday, 18 April 2018◆ Statistics – April 2018◆ Media Clippings◆ Report – Chief Librarian Carried unanimously.
	(5) <u>ACTION ITEMS</u>

TOP SESSION IN
CRESTON

Library Board Trustees discussed the 2 options presented.
Moved by N. Blissett and seconded
24-18 **THAT up to \$555 be reallocated from within the budget to cover the registration costs for up to five Cranbrook Public Library members and the cost of one vehicle to attend the Trustee Orientation Program session taking place in Creston on 23 June 2018.**

Carried unanimously.

(6) **DISCUSSION ITEMS**

BCLTA LIAISON
AND BOARD CHAIR
REPORT

6.1 & 6.2 D. Clark reported on the BCLTA Conference sessions that he attended at the beginning of May. The report will be emailed to the Library Board members.

FRIENDS OF THE
LIBRARY LIAISON

6.3 J. Vandenberg reported that Logan Hawes was hired as the summer student and the Friends will subsidize his wages by \$1,160.43 as the federal funds were short.

\$1,617.30 was made at the Garage Sale. Joy Boyle will organize this sale next year.

The books are now being stored at Bridges for the Fall sale and donations are down by 50%.

\$473.53 is the total of the library book shelf sales for April.

The Friends account assets as of April 30, 2018 are \$19,103.91. Up to \$1500 was approved to fix the Sam Steele float. Sandy Zeznik and Ursula Boy will work to revamp the by-laws and get the constitution approved. D. Clark thanked the Friends for all of their hours of volunteer time.

KLF LIAISON

6.4 The KLF Liaison report will be emailed to the Library Board members. D. Perreault mentioned that the next KLF Board meeting is on Saturday, June 9th in Trail.

BC LIBRARIES
CONFERENCE

6.5 D. Perreault reported on some of the sessions she attended at the BC Libraries Conference held at the beginning of May.

FIRST QUARTER
FINANCIAL
STATEMENTS

6.6 The First Quarter Financial Statements were presented. A discussion followed.

CPL ANNUAL
REPORT

6.7 H. Ponte mentioned that the last annual report to the public was done in 2016. A discussion followed. D. Perreault mentioned that she would have a draft for 2017 ready for the June meeting.

(7) **ADJOURNMENT**

Moved by N. Blissett and seconded

25-18 **THAT the Regular Board Meeting of 16 May 2018 be adjourned at 8:00 pm.**

Carried unanimously.

David Clark, Chair

I hereby certify these minutes are correct.

