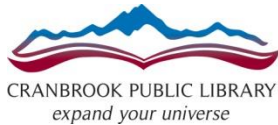


## MINUTES



### CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 17 May 2017 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2<sup>nd</sup> Street North, Cranbrook, BC.

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#### PRESENT

David Clark, Chair  
 Norma Blissett, City Council Representative  
 David Butler  
 Christine McCubbin  
 Michael Redfern  
 James Shepherd  
 Fred Stevens, RDEK Area C Representative  
 June Vandenberg, RDEK Area C Representative  
 Sandy Zeznik

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#### ABSENT

#### IN ATTENDANCE

#### STAFF

Deanne Perreault, Deputy Librarian  
 Cindy Friesen, Library Assistant 2

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#### CALL TO ORDER

Chair D. Clark called the regular Library Board meeting to order at 7:02 pm.

(1)

#### CLOSED MEETING

No closed meeting.

(2)

#### ADOPTION OF AGENDA

Moved by S. Zeznick and seconded

#### REGULAR MEETING, 17 MAY 2017

26-17

**THAT the agenda of the Regular Board Meeting of Wednesday, 17 May 2017 be adopted.**

Carried unanimously.

(3)

#### DELEGATION

No delegations appeared at this month's meeting.

(4)

#### CONSENT AGENDA

Moved by Vice-Chair D. Butler and seconded

#### CONSENT AGENDA

27-17

**THAT the following items contained in the consent agenda be approved and adopted:**

- ◆ Minutes of the Regular Library Board Meeting of Wednesday, 26 April 2017
- ◆ Statistics – April 2017
- ◆ Media Clippings
- ◆ Report – Chief Librarian

Carried unanimously.

(5)

#### ACTION ITEMS

2018 STRATEGIC PLAN

The Library Board reviewed the final 2018 Strategic Plan. A discussion followed.

Moved by S. Zeznick and seconded

**28-17 THAT the 2018 Strategic Plan be adopted as presented.**

Carried unanimously.

**(6) DISCUSSION ITEMS**

BCLTA LIAISON

**6.1** No report.

FRIENDS OF THE LIBRARY LIAISON

**6.2** J. Vandenberg reported that the Friends' library book shelf made \$436.20 in April.

The packages are ready for the next fund raiser, the Summer Shopping Fest, scheduled for July 8<sup>th</sup>, 9<sup>th</sup> at Western Financial Place. Non-profit groups are also being contacted to participate. \$6,000 was given to the library to support programs and staffing.

KLF LIAISON

**6.3** D. Perreault reported that Glenda Newsted, Director, KLF has resigned and that a committee has been formed to find a replacement for her.

D. Perreault mentioned that there are 2 motions coming forward into the KLF minutes regarding the KLF Organizational Assessment Report by the Non-Profit Advisors Program.

1<sup>ST</sup> QUARTER FINANCIAL STATEMENTS

**6.4** D. Perreault presented the Library Board with the 1<sup>st</sup> Quarter Financial Statements. A discussion followed.

Moved by M. Redfern and seconded

**29-17 THAT the 2017 1<sup>st</sup> Quarter Financial Statements be adopted as presented.**

Carried unanimously.

COMMUNITY RELATIONS & RESOURCE DEVELOPMENT COMMITTEE

**6.5** C. McCubbin reported that she was unable to arrange a meeting with the Community Foundation. D. Clark suggested that C. McCubbin and D. Perreault arrange a committee meeting to review how the endowment money is being managed.

**(7) ADJOURNMENT**

Moved by J. Shepherd and seconded

**29-17 THAT the Regular Board Meeting of 17 May 2017 be adjourned at 7:35 pm.**

Carried unanimously.

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David Clark, Chair

*I hereby certify these minutes are correct.*