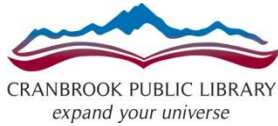


MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 21 March 2018 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

PRESENT

David Clark, Chair
Norma Blissett, City Council Representative
Lee-Ann Crane, RDEK Area C Representative
Christine McCubbin
Helder Ponte
Michael Redfern
June Vandenberg, RDEK Area C Representative
Gail Wakulich
Sandy Zeznik

ABSENT

IN ATTENDANCE

STAFF

Deanne Perreault, Chief Librarian
Cindy Friesen, Library Assistant 2

CALL TO ORDER

Chair D. Clark called the regular Library Board meeting to order at 7:01 pm.

(1) **CLOSED MEETING**

No closed meeting.

(2) **ADOPTION OF AGENDA**

Moved by S. Zeznick and seconded

REGULAR
MEETING, 21
FEBRUARY 2018

12-18 THAT the agenda of the Regular Board Meeting of Wednesday, 21 February 2018 be adopted.

Carried unanimously.

(3) **DELEGATION**

Harley Lee and Vintee Kaushal, BDO Dunwoody presented the Library Board with the 2017 Audited Financial Statements.

(4) **CONSENT AGENDA**

Moved by G. Wakulich and seconded

CONSENT AGENDA

13-18 THAT the following items contained in the consent agenda be approved and adopted:

- ◆ Minutes of the Regular Library Board Meeting of Wednesday, 21 February 2018
- ◆ Statistics – February 2018
- ◆ Media Clippings
- ◆ Report – Chief Librarian

Carried unanimously.

	(5)	<u>ACTION ITEMS</u>
<u>2017 AUDITED FINANCIAL STATEMENTS</u>		The Library Board was presented with the 2017 Audited Financial Statements. A discussion followed. Moved by S. Zeznick and seconded
	14-18	TO adopt the 2017 audited financial statements as presented. Carried unanimously.
	(6)	<u>DISCUSSION ITEMS</u>
<u>BCLTA LIAISON</u>	6.1	D. Clark will be attending the BC Libraries Conference in Richmond in May.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	J. Vandenberg mentioned that next year's A/V and magazine sale will include puzzles and games. The garage sale is scheduled for April 28 th & 29 th and donations are gratefully accepted. The mini book sale, scheduled for April 6 th and 7 th is well advertised and donations are encouraged. The Fall Book sale is being planned and Bridge Interior is supplying storage for books and the Ktnuxa gym will be the venue. Books are needed. D. Perreault reported that the book shelf made \$442.25 in February and \$438.00 already for March. The travelogue on Alaska and Yukon is March 21 st . In future, travelogues will be scheduled for Tuesday, every second month to facilitate bookings. The Harley raffle will not proceed.
<u>KLF LIAISON</u>	6.3	M. Redfern reported on the Kootenay Library Federation Annual General Meeting which he attended via teleconference March 20 th . The KLF executive committee was elected and M. Redfern is the 2 nd vice-chair. Discussed was the upcoming Trustee Orientation Program. There are 5 library board trustees expressed an interest in attending the TOP. D. Perreault will get more information. A discussion followed.
<u>COMMUNITY RELATIONS & RESOURCE DEVELOPMENT COMMITTEE</u>	6.4	H. Ponte reported on the CRRDC meeting that was held March 15 th . A discussion followed.
<u>QUIET ROOM</u>	6.5	D. Perreault presented the Library Board with the Quiet Room renovation project plan. A discussion followed.

JUNE 2ND
FUNDRAISING
EVENT

- 6.6 D. Perreault presented the Library Board with a fundraising proposal. A discussion followed.
Moved by G. Wakulich and seconded
- 15-18 **THAT an endowment fundraising event be held from 6 to 9 pm on Saturday, June 2, featuring music, light refreshments and a silent auction.**
5 opposed not carried.
- (7) **ADJOURNMENT**
Moved by Vice-Chair M. Redfern and seconded
- 16-18 **THAT the Regular Board Meeting of 21 March 2018 be adjourned at 8.40 pm.**

Carried unanimously.

David Clark, Chair
I hereby certify these minutes are correct.