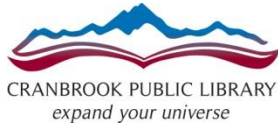


# MINUTES



## CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 20 June 2018 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2<sup>nd</sup> Street North, Cranbrook, BC.

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### PRESENT

David Clark, Chair  
Christine McCubbin  
Helder Ponte  
Michael Redfern  
June Vandenberg, RDEK Area C Representative  
Gail Wakulich  
Sandy Zeznik

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### ABSENT

Norma Blissett, City Council Representative  
Lee-Ann Crane, RDEK Area C Representative

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### IN ATTENDANCE

#### STAFF

Deanne Perreault, Chief Librarian  
Cindy Friesen, Library Assistant 2

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### CALL TO ORDER

Chair D. Clark called the regular Library Board meeting to order at 7:03 pm.

(1)

#### CLOSED MEETING

No closed meeting.

(2)

#### ADOPTION OF AGENDA

Moved by J. Vandenberg and seconded

### REGULAR MEETING, 16 MAY 2018

26-18

**THAT the agenda of the Regular Board Meeting of Wednesday, 16 May 2018 be adopted.**

Carried unanimously.

(3)

#### DELEGATION

No delegations appeared at this month's meeting.

(4)

#### CONSENT AGENDA

Moved by M. Redfern and seconded

### CONSENT AGENDA

27-18

**THAT the following items contained in the consent agenda be approved and adopted:**

- ◆ Minutes of the Regular Library Board Meeting of Wednesday, 16 May 2018
- ◆ Statistics – May 2018
- ◆ Media Clippings
- ◆ Report – Chief Librarian

Carried unanimously.

(5)

#### ACTION ITEMS

2017 ANNUAL  
REPORT TO THE  
PUBLIC

D. Perreault circulated the 2017 Annual Report to the public to the Library Board. The library board made a few suggestions for changes. Discussed was that the report be distributed to various locations around the city ie: City Hall, RDEK, Hospital, Rotary Chamber of Commerce, Tamarack Mall, etc. The Library Board discussed that each member have a few copies to take to their various meetings that they attend.

Moved by S. Zeznik and seconded

**28-18 THAT the 2017 Annual Report to the public be adopted with changes.**  
Carried unanimously.

**(6) DISCUSSION ITEMS**

BCLTA LIAISON

**6.1 No report.**

FRIENDS OF THE  
LIBRARY LIAISON

- 6.2**
- The Sam Steele BBQ made a profit of \$180 and received several positive comments.
  - 40 magazine subscriptions were adopted for the library.
  - The book shelf sales for May were \$646 (which included 4 days into June). From January to June, the total for the book shelf sales is \$2705.
  - The Fall book sale is October 17<sup>th</sup> – 21<sup>st</sup>. As well as advertising for books, Marilyn will also include puzzles and games for the Winter Madness sale in February.

KLF LIAISON

**6.3** M. Redfern updated the library board of the KLF Spring meeting held in Trail on Saturday, 9 June as well as the KLF Executive Committee meeting the previous evening. A discussion followed. M. Redfern requested that the title of KLF Liaison be changed to KLF Representative.

CHIEF LIBRARIAN'S  
REPORT ON  
ANNUAL GOALS  
AND OBJECTIVES

**6.4** The Library Board discussed the Chief Librarian's report on annual goals and objectives. Work on the 2019-2023 Strategic Plan will start when U. Brigl returns. H. Ponte thanked D. Perreault for her work as Chief Librarian this past year.

**(7) ADJOURNMENT**

Moved by G. Wakulich and seconded

**29-18 THAT the Regular Board Meeting of 20 June 2018 be adjourned at 7:55 pm.**

Carried unanimously.

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David Clark, Chair

*I hereby certify these minutes are correct.*