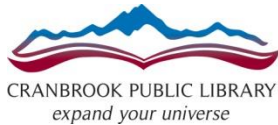


## MINUTES



### CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 21 June 2017 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2<sup>nd</sup> Street North, Cranbrook, BC.

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#### PRESENT

David Clark, Chair  
 Norma Blissett, City Council Representative  
 David Butler  
 Christine McCubbin  
 Michael Redfern  
 James Shepherd  
 Sandy Zeznik

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#### ABSENT

Fred Stevens, RDEK Area C Representative  
 June Vandenberg, RDEK Area C Representative

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#### IN ATTENDANCE

#### STAFF

Deanne Perreault, Deputy Librarian  
 Cindy Friesen, Library Assistant 2

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#### CALL TO ORDER

Chair D. Clark called the regular Library Board meeting to order at 7:00 pm.

(2)

#### **ADOPTION OF AGENDA**

D. Clark asked to add item 6.5 Community Relations and Resource Development Committee report.  
 Moved by M. Redfern and seconded

#### REGULAR MEETING, 21 JUNE 2017

30-17

**THAT the agenda of the Regular Board Meeting of Wednesday, 21 June 2017 be approved and adopted as amended.**

Carried unanimously.

(3)

#### **DELEGATION**

No delegations appeared at this month's meeting.

(4)

#### **CONSENT AGENDA**

Moved by Vice-Chair D. Butler and seconded

#### CONSENT AGENDA

31-17

**THAT the following items contained in the consent agenda be approved and adopted:**

- ◆ Minutes of the Regular Library Board Meeting of Wednesday, 17 May 2017
- ◆ Statistics – May 2017

- ◆ Media Clippings
  - ◆ Report – Chief Librarian
- Carried unanimously.

<u>STREET ANGELS LETTER</u>	(5)	<p><b><u>ACTION ITEMS</u></b></p> <p>The Library Board reviewed and discussed the draft letter to Street Angels.          Moved by Vice-Chair D. Butler and seconded</p> <p><b>32-17 THAT the letter to Street Angels be approved with revisions.</b>          Carried unanimously.</p>
<u>BCLTA LIAISON</u>	6.1	No report.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	<p>J. Vandenberg was not present at the Friends meeting.          D. Perreault mentioned that T. Burgess is retiring at the end of the year as treasurer from the Friends of the Library and they are currently looking for a replacement.          The upcoming Summer Shopping Fest will be Saturday and Sunday July 8<sup>th</sup> &amp; 9<sup>th</sup> at Western Financial Place.</p>
<u>KLF LIAISON</u>	6.3	No report.
<u>CHIEF LIBRARIAN'S REPORT ON ANNUAL GOALS AND OBJECTIVES</u>	6.4	The Library Board reviewed and discussed the 2017 Chief Librarian's Goals/Objectives.
<u>COMMUNITY RELATIONS AND RESOURCE DEVELOPMENT COMMITTEE REPORT</u>	6.5	<p>C. McCubbin presented the report from a couple of meetings of the CRRD Committee regarding fundraising for the Endowment Fund. The Library Board discussed some possible fundraising ideas and a target amount to achieve for 2017. The Library Board also discussed that each board member would bring 3 unique fundraising ideas to the September meeting.          D. Clark suggested having a lawyer come and talk about wills and estates with regards to clients donating to the endowment.          Discussed was the possibility of having someone from the Community Foundation come and speak to the Board about the return on the investment. It was suggested that a more detailed report be received and reviewed before this meeting.          S. Zeznik suggested that perhaps the board could ask the Friends to donate to the endowment with proceeds from a specific event. Also, to create a recognition wall for anyone donating the fund.          J. Shepherd suggested that there should be a phone number for the community to call as well as going online to get information about the endowment fund.</p>

N. Blissett suggested to advertise on the electronic sign at Western Financial Place.

(7) **ADJOURNMENT**

Moved by Vice-Chair D. Butler and seconded

33-17 **THAT the Regular Board Meeting of 21 June 2017 be adjourned at 7:59 pm.**

Carried unanimously.

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David Clark, Chair

*I hereby certify these minutes are correct.*