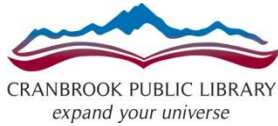


MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 21 February 2018 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Norma Blissett, City Council Representative Christine McCubbin Helder Ponte Michael Redfern June Vandenberg, RDEK Area C Representative
<u>ABSENT</u>	Gail Wakulich Sandy Zeznik
<u>IN ATTENDANCE</u>	<u>STAFF</u> Deanne Perreault, Chief Librarian Cindy Friesen, Library Assistant 2
<u>CALL TO ORDER</u>	Chair D. Clark called the regular Library Board meeting to order at 6:58 pm.
	(1) <u>CLOSED MEETING</u> Moved by J. Vandenberg and seconded
<u>CLOSED MEETING</u>	6-18 THAT the meeting be closed to discuss matters pertaining to labour and legal matters. Carried unanimously.
<u>RECONVENE</u>	Chair D. Clark reconvened the regular meeting at 7:12 pm.
	(2) <u>ADOPTION OF AGENDA</u> Moved by Vice-Chair M. Redfern and seconded
<u>REGULAR MEETING, 17 JANUARY 2018</u>	7-18 THAT the agenda of the Regular Board Meeting of Wednesday, 17 January 2018 be adopted. Carried unanimously.
	(3) <u>DELEGATION</u> No delegations appeared at this month's meeting.
	(4) <u>CONSENT AGENDA</u> Moved by Vice-Chair M. Redfern and seconded
<u>CONSENT AGENDA</u>	8-18 THAT the following items contained in the consent agenda be approved and adopted: <ul style="list-style-type: none">◆ Minutes of the Regular Library Board Meeting of Wednesday, 17 January 2018◆ Statistics – January 2018◆ Media Clippings◆ Report – Chief Librarian◆ Annual Report – Board Chair

COMMITTEE AND
LIAISON POSITION
APPOINTMENTS

- Carried unanimously.
- (5) **ACTION ITEMS**
- The Library Board appointed Committee and Liaison positions.
Moved by N. Blissett and seconded
- 9-18 **THAT the following Liaisons and Standing Committees positions be approved.**
- BCLTA Liaison – Dave Clark
Friends of the Library – June Vandenberg, Sandy Zeznik
Personnel Liaison – Christine McCubbin, Mike Redfern
Kootenay Library Federation Liaison – Mike Redfern, Gail Wakulich
Planning and Policy Development Committee – Dave Clark, Christine McCubbin
Community Relations and Resource Development Committee – Helder Ponte, Gail Wakulich, Dave Clark

LIBRARIES BRANCH
PUBLIC LIBRARY
GRANTS REPORT

- Carried unanimously.
- The 2017 Provincial Library Grants Report was presented. A discussion followed.
Moved by J. Vandenberg and seconded
- 10-18 **THAT the 2017 Provincial Library Grants Report be adopted as presented.**

BCLTA LIAISON
FRIENDS OF THE
LIBRARY LIAISON

- Carried unanimously.
- (6) **DISCUSSION ITEMS**
- 6.1 No report.
- 6.2
- The Friends held their AGM on February 20th where 8 board members were appointed for a 2-year term. There are 180 members and \$48,394.86 was the total raised in 2017.
 - At the regular meeting, Marilyn Forbes reported that \$1200 was raised from the A/V and Magazine sale. Deanne Perreault reported that \$553 was earned from the book shelf sales and perhaps the extra cart to display and sell the books helped to achieve this total.
 - On March 21st, a Travelogue on the Yukon and Alaska will be presented at the College of the Rockies.
 - Sandy Zeznik was instrumental in getting a \$2500 donation from Rotary to help purchase large print books, audio-visual books and \$1000 for the database Pronunciator.
 - Shellie Hollister promoted volunteering at events on March 24th, April 10th, and April 18th at Western Financial Place to earn money for the library.

KOOTENAY
LIBRARY
FEDERATION
LIAISON

6.3

- J. Vandenberg mentioned that Terry Burgess retired after 19 years of volunteering as treasurer for the Friends. Jim Shepherd has taken over as treasurer and will look after deposits, etc. The Friends have hired an accountant.
- Dave Clark thanked the Friends for all of their work.

Kootenay Library Federation is holding its Annual General Meeting on Tuesday, 20 March at 7:30 PM. via teleconference. M. Redfern will be attending this meeting.

M. Redfern inquired whether the Library had a formal relationship with the Arts Council. D. Perreault said that the Library has no formal relationship but has worked together on workshops. She mentioned that the Friends had applied for a grant.

(7)

ADJOURNMENT

Moved by N. Blissett and seconded

11-18

THAT the Regular Board Meeting of 21 February 2018 be adjourned at 7:46 pm.

Carried unanimously.

David Clark, Chair

I hereby certify these minutes are correct.