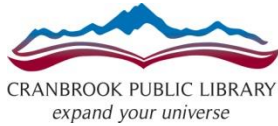


MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 15 February 2017 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Norma Blissett, City Council Representative David Butler Christine McCubbin Michael Redfern Fred Stevens, RDEK Area C Representative June Vandenberg, RDEK Area C Representative Sandy Zeznick
<u>ABSENT</u>	James Shepherd
<u>IN ATTENDANCE</u>	<u>STAFF</u> Ursula Brigl, Chief Librarian Cindy Friesen, Library Assistant 2
<u>CALL TO ORDER</u>	Chair D. Clark called the regular Library Board meeting to order at 7:01 pm.
	(1) <u>CLOSED MEETING</u> Moved by S. Zeznick and seconded
<u>CLOSED MEETING</u>	8-17 THAT the meeting be closed to the public because the subject matter being considered is related to labour relations or other employee relations. Carried unanimously.
<u>RECONVENE</u>	Chair D. Clark reconvened the regular meeting at 8:35 pm.
	(2) <u>ADOPTION OF AGENDA</u> Moved by S. Zeznick and seconded
<u>REGULAR MEETING, 15 FEBRUARY 2017</u>	9-17 THAT the agenda of the Regular Board Meeting of Wednesday, 15 February 2017 be adopted. Carried unanimously.
	(3) <u>DELEGATION</u> No delegations appeared at this month's meeting.
	(4) <u>CONSENT AGENDA</u> Moved by Vice-Chair D. Butler and seconded
<u>CONSENT AGENDA</u>	10-17 THAT the following items contained in the consent agenda be approved and adopted: <ul style="list-style-type: none">◆ Minutes of the Regular Library Board Meeting of Wednesday, 18 January 2017◆ Statistics – January 2017◆ Media Clippings

		<ul style="list-style-type: none"> ◆ Report – Chief Librarian <p>Carried unanimously.</p>
	(5)	<u>ACTION ITEMS</u>
	11-17	Moved by Vice-Chair D. Butler and seconded
<u>COMMITTEE AND LIAISON POSITION APPOINTMENTS</u>		THAT the following Liaisons and Standing Committees positions be approved:
		<ul style="list-style-type: none"> BCLTA Liaison – Dave Clark Friends of the Library – June Vandenberg, Sandy Zeznik Personnel Liaison – Mike Redfern, Dave Butler KLF Liaison – Fred Stevens, Jim Shepherd Planning and Policy Development Committee – Dave Clark, Dave Butler Community Relations & Resource Development Committee – Christine McCubbin, Jim Shepherd, Sandy Zeznik <p>Carried unanimously.</p>
<u>POLICY MANUAL</u>		<p>Chief Librarian, Ursula Brigl gave a brief overview of the changes to the policy manual. A discussion followed.</p> <p>Moved by Vice-Chair D. Butler and seconded</p>
	12-17	TO adopt the revised Cranbrook Public Library Policy Manual.
		Carried unanimously.
	(6)	<u>DISCUSSION ITEMS</u>
<u>BCLTA LIAISON</u>	6.1	No report.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	<p>June Vandenberg reported that the Friends February meeting takes place next week.</p> <ul style="list-style-type: none"> ◆ The A/V, magazine sale was held on February 10th and 11th and earned \$1,157.15. ◆ The Travelogue was held on February 14th. <p>Dave Clark expressed the Library Board’s continued appreciation.</p>
<u>KLF LIAISON</u>	6.3	No report.
<u>STRATEGIC PLAN REVIEW</u>	6.4	<p>The current strategic plan is set to expire at the end of this year. This review presents an opportunity for the Board to discuss if it wishes to launch a full strategic planning process or an update and extension of the current plan. After a short discussion, Dave Clark and Dave Butler will meet over the next week to go over the plan and make recommendations to either extend or revise the plan. They will bring forth the recommendations to the March board meeting.</p>

(7) **ADJOURNMENT**

Moved by N. Blissett and seconded

13-17 **THAT the Regular Board Meeting of 15 February 2017 be adjourned at 8:01 pm.**

Carried unanimously.

David Clark, Chair

I hereby certify these minutes are correct.