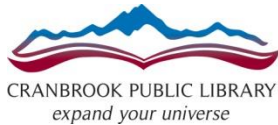


## MINUTES



### CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 18 April 2018 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2<sup>nd</sup> Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Norma Blissett, City Council Representative Lee-Ann Crane Christine McCubbin Michael Redfern June Vandenberg, RDEK Area C Representative Gail Wakulich Sandy Zeznik
<u>ABSENT</u>	Helder Ponte
<u>IN ATTENDANCE</u>	<u>STAFF</u> Deanne Perreault, Chief Librarian Cindy Friesen, Library Assistant 2
<u>CALL TO ORDER</u>	Chair D. Clark called the regular Library Board meeting to order at 7:02 pm.
	(1) <u>CLOSED MEETING</u> No closed meeting
	(2) <u>ADOPTION OF AGENDA</u> Moved by J. Vandenberg and seconded
<u>REGULAR MEETING, 21 MARCH 2018</u>	17-18 <b>THAT the agenda of the Regular Board Meeting of Wednesday, 21 March 2018 be adopted.</b> Carried unanimously.
	(3) <u>DELEGATION</u> No delegations appeared at this month's meeting.
	(4) <u>CONSENT AGENDA</u> M. Redfern asked that the March Statistics report be moved to 6.6 to discuss the Programming statistics. Moved by M. Redfern and seconded
<u>CONSENT AGENDA</u>	18-18 <b>THAT the following items contained in the consent agenda be approved and adopted as amended:</b> <ul style="list-style-type: none"> <li>◆ Minutes of the Regular Library Board Meeting of Wednesday, 21 March 2018</li> <li>◆ Media Clippings</li> <li>◆ Report – Chief Librarian</li> </ul> Carried unanimously.

	<b>(5)</b>	<b><u>ACTION ITEMS</u></b>
<u>STATEMENT OF FINANCIAL POSITION</u>	<b>5.1</b>	The 2017 Statement of Financial Information was presented. A discussion followed. Moved by J. Vandenberg and seconded
	<b>19-18</b>	<b>THAT the 2017 Statement of Financial Information be adopted as presented.</b> Carried unanimously.
<u>2018 FINAL BUDGET</u>	<b>5.2</b>	The 2018 Final Budget was presented. A discussion followed. Moved by N. Blissett and seconded
	<b>20-18</b>	<b>THAT the 2018 Final Budget be adopted as presented.</b> Carried unanimously.
	<b>(6)</b>	<b><u>DISCUSSION ITEMS</u></b>
<u>BCLTA LIAISON</u>	<b>6.1</b>	No report. D. Clark mentioned that he would be attending the BC Libraries Conference in May and will have a report for the May meeting.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	<b>6.2</b>	J. Vandenberg reported that the amount from the library book shelf for March was \$589.75. <ul style="list-style-type: none"> <li>• Mini book sale made \$3089</li> <li>• Big book sale is scheduled for October 17-21<sup>st</sup>. The Friends will revisit continuing this sale.</li> <li>• Travelogue made \$101 and the next one is scheduled for May 15<sup>th</sup> with Dan Hicks presenting. There will be no travelogues in June, July, August, and December.</li> <li>• Next fund raiser is the Garage Sale on April 28<sup>th</sup> in the MTS.</li> <li>• \$14,071.89 is the current bank balance. \$3300 was given to the Library.</li> <li>• Volunteers are still needed for the Sam Steele BBQ on June 14<sup>th</sup> as well as the parade float on June 16<sup>th</sup>.</li> </ul>
<u>KLF LIAISON</u>	<b>6.3</b>	M. Redfern reported that he has discussed with the KLF executive committee members an interest in the restructuring of governance of the KLF. The executive committee met via teleconference April 13 <sup>th</sup> to review the governance recommendations made by consultant Bob Johnstone. A governance or policy committee will be struck to develop a policy manual followed by development of procedures to be considered at the next meeting on April 20 <sup>th</sup> also will review the consultant's recommendations.  The spring KLF meeting will be on June 9 <sup>th</sup> in Trail and the fall KLF meeting will be September 29 <sup>th</sup> in Castlegar.  The TOP meeting is in Creston on Saturday, June 23 <sup>rd</sup> . There will be more information on TOP at the May board meeting.
<u>REPORT - BOARD CHAIR</u>	<b>6.4</b>	D. Clark mentioned that U. Brigl will be back to work in July.

D. Clark mentioned that the endowment fund has made money. A discussion followed. Questions that arose from March’s meeting will be discussed when U. Brigl returns.

COMMUNITY  
RELATIONS &  
RESOURCE  
DEVELOPMENT  
COMMITTEE

6.5

No report. D. Perreault mentioned that she did an interview with Shaw Cable about the library.

MARCH STATISTICS

6.6

M. Redfern had a question about the programming statistics numbers. A discussion followed. Staff will make corrections and send them out in an email.

(7)

ADJOURNMENT

Moved by G. Wakulich and seconded

21-18

**THAT the Regular Board Meeting of 18 April 2018 be adjourned at 7:50 pm.**

Carried unanimously.

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David Clark, Chair

*I hereby certify these minutes are correct.*