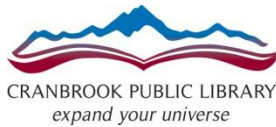


## MINUTES



### CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 26 April 2017 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2<sup>nd</sup> Street North, Cranbrook, BC.

<u>PRESENT</u>	David Clark, Chair Norma Blissett, City Council Representative Michael Redfern Fred Stevens, RDEK Area C Representative June Vandenberg, RDEK Area C Representative
<u>ABSENT</u>	David Butler Christine McCubbin James Shepherd Sandy Zeznik
<u>IN ATTENDANCE</u>	<u>STAFF</u> Ursula Brigl, Chief Librarian Cindy Friesen, Library Assistant 2
<u>CALL TO ORDER</u>	Chair D. Clark called the regular Library Board meeting to order at 7:02 pm.
	(1) <u>CLOSED MEETING</u> Moved by M. Redfern and seconded
<u>CLOSED MEETING</u>	20-17 <b>THAT the meeting be closed for negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages.</b> Carried unanimously.
<u>RECONVENE</u>	Chair D. Clark reconvened the regular meeting at 7:35 pm.
	(2) <u>ADOPTION OF AGENDA</u> Moved by J. Vandenberg and seconded
<u>REGULAR MEETING, 26 APRIL 2017</u>	21-17 <b>THAT the agenda of the Regular Board Meeting of Wednesday, 26 April 2017 be adopted.</b> Carried unanimously.
	(3) <u>DELEGATION</u> No delegations appeared at this month's meeting.
	(4) <u>CONSENT AGENDA</u> Moved by N. Blissett and seconded
<u>CONSENT AGENDA</u>	22-17 <b>THAT the following items contained in the consent agenda be approved and adopted:</b>

		<ul style="list-style-type: none"> <li>◆ Minutes of the Regular Library Board Meeting of Wednesday, 15 March 2017</li> <li>◆ Statistics – March 2017</li> <li>◆ Media Clippings</li> <li>◆ Report – Chief Librarian</li> <li>◆ Report – Board Chair</li> </ul>
		Carried unanimously.
	(5)	<b><u>ACTION ITEMS</u></b>
<u>2017 FINAL BUDGET</u>		The 2017 Final Budget was presented. A discussion followed. Moved by M. Redfern and seconded
	23-17	<b>THAT the 2017 Final Budget be adopted as presented.</b> Carried unanimously.
<u>STATEMENT OF FINANCIAL INFORMATION</u>		The 2017 Statement of Financial Information was presented. A discussion followed. Moved by J. Vandenberg and seconded
	24-17	<b>THAT the 2017 Statement of Financial Information be adopted as presented.</b> Carried unanimously.
	(6)	<b><u>DISCUSSION ITEMS</u></b>
<u>BCLTA LIAISON</u>	6.1	D. Clark reported on some of the sessions he attend while at the BC Libraries Conference in April.
<u>FRIENDS OF THE LIBRARY LIAISON</u>	6.2	J. Vandenberg reported that John Zimmer, a lawyer, will do the on-line constitution report for the Friends pro bono. <ul style="list-style-type: none"> <li>• The garage sale is scheduled for April 29<sup>th</sup> with the set up in the MTS on April 28<sup>th</sup> from 1-6 pm.</li> <li>• The mini book sale made \$3802.90 and the book shelf sales for February was \$293.75 while March was \$406.</li> <li>• The April Travelogues earned \$97.25. The Janice Strong went originally scheduled for June has been postponed until next Spring.</li> <li>• Registration packages are being prepared for the Summer Shopping Fest.</li> <li>• The Friends will host the kick-off BBQ for Sam Steele Days on June 15<sup>th</sup> from 11 am to 2 pm. They will also participate in the bocci tournament and enter a float in the parade.</li> <li>• T. Burgess reported that the general funds are \$7,863.49.</li> <li>• \$3932.00 was given to the Library to top up the Summer Reading Club's student wages. The \$800 Arts Council donation was also given to the Library.</li> </ul>
		D. Clark thanked the Friends for all of their hard work and asked J. Vandenberg to relay the message to the Friends.

<u>KLF LIAISON</u>	<b>6.3</b>	F. Stevens reported that the KLF meeting will be held in Cranbrook on Saturday may 6 <sup>th</sup> at the Heritage Inn.
<u>DRAFT 2018 STRATEGIC PLAN</u>	<b>6.4</b>	The 2018 draft Strategic Plan was presented. U. Brigl asked for feedback as the final plan will be presented at the May meeting.
<u>COMMUNITY RELATIONS &amp; RESOURCE DEVELOPMENT COMMITTEE</u>	<b>6.5</b>	No report.
<u>BC LIBRARIES CONFERENCE</u>	<b>6.6</b>	U. Brigl reported on some of the sessions she attended at the BC Libraries Conference in April.
	<b>(7)</b>	<b><u>ADJOURNMENT</u></b>
		Moved by F. Stevens and seconded
	<b>25-17</b>	<b>THAT the Regular Board Meeting of 26 April 2017 be adjourned at 8:05 pm.</b> Carried unanimously.

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David Clark, Chair

*I hereby certify these minutes are correct.*

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