

MINUTES



CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Wednesday, 16 March 2016 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library, 1212 2nd Street North, Cranbrook, BC.

PRESENT

Denine Milner, Chair
David Butler
David Clark
Michael Redfern
James Shepherd
Fred Stevens, RDEK Area C Representative
June Vandenberg, RDEK Area C Representative
Sandy Zeznik

ABSENT

Norma Blissett, City Council Representative

IN ATTENDANCE

STAFF

Ursula Brigl, Chief Librarian
Cindy Friesen, Library Assistant 2

CALL TO ORDER

Chair D. Milner called the regular Library Board meeting to order at 7:00 pm.

(1) **CLOSED MEETING**

No closed meeting.

(2) **ADOPTION OF AGENDA**

Moved by D. Butler and seconded

14-16 **TO adopt the agenda.**

Carried unanimously.

(3) **DELEGATIONS**

Vintee Kaushal, BDO Dunwoody presented the Library Board with the 2015 Audited Financial Statements.

(4) **CONSENT AGENDA**

Moved by Vice-Chair D. Clark and seconded

CONSENT AGENDA

15-16 **THAT the following items contained in the consent agenda be approved and adopted:**

- ◆ Minutes of the Regular Library Board Meeting of Wednesday, 17 February 2016
- ◆ Report – Board Chair
- ◆ Report – Chief Librarian
- ◆ Statistics – February 2016
- ◆ Media Clippings

Carried unanimously.

2015 AUDITED
FINANCIAL
STATEMENTS

(5) **ACTION ITEMS**

The Library Board was presented with the 2015 Audited Financial Statements. A discussion followed. The Library Board would like the wording on financial statements to recognize the R.D.E.K.'s contribution.

Moved by S. Zeznick and seconded

16-16 **TO adopt the 2015 audited financial statements as amended.**

Carried unanimously.

(6) **DISCUSSION ITEMS**

FRIENDS OF THE
LIBRARY

The Friends' website and Facebook page have been updated. The mini book sale on April 1st and 2nd is being promoted. The Friends' library book shelf earned \$307 for February. The garage sale on April 29th and 30th is being organized.

The travelogues were discussed as the revenue is targeted to buy travel books. April 14th, Alistair Pederson, will present a travelogue with proceeds going to the library.

CRANBROOK
SOCIAL PLANNING
COMMITTEE

Ursula Brigl updated Library Board members regarding the contract with Cranbrook Social Planning and the Cranbrook Clicks website. A discussion followed.

(7) **ADJOURNMENT**

Moved by J. Shepherd and seconded

17-16 **THAT the Regular Board Meeting of 16-03-16 be adjourned at 8 pm.**

Carried unanimously.

Denine Milner, Chair

I hereby certify these minutes are correct.