

MINUTES

CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Thursday, 13 May 2015 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library at 1212 2nd Street North, Cranbrook, BC.

PRESENT

BOARD MEMBERS

Norma Blissett
Katherine Hough
Denine Milner
Jim Shepherd
Riki Unrau
June Vandenberg, RDEK Area C Representative
Sandy Zeznik

STAFF

Ursula Brigl, Chief Librarian
Cindy Friesen, Library Assistant 2

REGRETS

BOARD MEMBERS

Fred Stevens, RDEK Area C Representative
Tasy Strouzas

CALL TO ORDER

Denine Milner called the regular Library Board meeting to order at 7:10 pm.

ADOPTION OF AGENDA

(1) Moved by June Vandenberg and seconded,

30-15 THAT the agenda be adopted as presented.

Motion **30-15** carried unanimously.

DELEGATIONS

(2) There were no delegations making a presentation at this month's meeting.

CLOSED MEETING

(3) There was no closed meeting.

CONSENT AGENDA

(4) Moved by Katherine Hough and seconded,

31-15 THAT the following items contained in the consent agenda be approved and adopted:

- ◆ Minutes of the 8 April 2015 regular meeting
- ◆ Report – Chief Librarian
- ◆ Statistics – April 2015
- ◆ Media Clippings

Motion **31-15** carried unanimously.

REPORTS FOR DISCUSSION

(5)

BCLTA

5.1

Katherine Hough would like Trustees feedback/comments on the potential BCLTA executive members before she votes at the AGM.

FRIENDS OF THE LIBRARY LIAISON	5.2	June Vandenberg reported that Antoine Beurskene, Sunrise Rotary, will organize the set up, advertising of the Fall book sale. The Garage sale was rescheduled for June 13 th , 9 – 1 pm with donations and set up occurring on June 12 th . On May 9 th , Shellie Hollister organized a bake sale at the Eagles Hall and \$183.35 was raised. A varied library wish list totaling \$4500.00 was approved. The Friends book shelf in the library continues to be very profitable.
KLF	5.3	Katherine Hough attended the KLF board meeting on Saturday, 9 May in Kimberley. Katherine updated trustees on what is happening within the KLF. The next KLF meeting is in October.
COMMUNITY RELATIONS & RESOURCE DEVELOPMENT COMMITTEE	5.4	Jim Shepherd mentioned that the social media advertising is good but would like to see more newspaper, bookmarks, and poster advertising. Jim mentioned that he would like to see the car wreck donation information in Mike's articles. A discussion followed. Denine Milner suggested that Jim Shepherd, Ursula Brigl and Shellie meet and come up with a strategic plan.
PLANNING AND POLICY DEVELOPMENT COMMITTEE	5.5	No report.
STATEMENT OF FINANCIAL INFORMATION	5.6	Ursula Brigl presented the Statement of Financial Information. A discussion followed.
	32-15	Moved by Norma Blissett and seconded, TO approve the Statement of Financial Information. Motion 32-15 carried unanimously. Ursula Brigl mentioned that copies of the 2014 Audited Financial Statements are available to those interested.
<u>BUSINESS ARISING</u>	(6)	
	6.1	No Business Arising.
<u>NEW BUSINESS</u>	(7)	
FINAL 2015 BUDGET	7.1	Moved by Norma Blissett and seconded,
	33-15	TO adopt the Final 2015 Budget as presented. Motion 33-15 carried unanimously.
<u>BOARD PROFESSIONAL DEVELOPMENT</u>	(8)	Denine Milner spoke about the Board Fundamentals workshop put on by Vantage Point that she attended on April 10, 2015. She mentioned that this workshop was very professionally done. Denine also encouraged new trustees to attend a BCLTA TOP session.
<u>NEW IDEAS</u>	(9)	Jim Shepherd asked if the board meetings were finalized.
<u>ADJOURNMENT</u>	(10)	The regular meeting adjourned at 8:05 pm.

Denine Milner, Chair

I hereby certify these minutes are correct.