

# MINUTES

## CRANBROOK PUBLIC LIBRARY BOARD REGULAR MEETING

Minutes of the Library Board Meeting held on Thursday, 10 June 2015 at 7:00 pm in the Manual Training School located beside the Cranbrook Public Library at 1212 2<sup>nd</sup> Street North, Cranbrook, BC.

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### PRESENT

#### BOARD MEMBERS

Norma Blissett  
Katherine Hough  
Denine Milner  
Fred Stevens, RDEK Area C Representative  
Riki Unrau  
June Vandenberg, RDEK Area C Representative  
Sandy Zeznik

#### STAFF

Ursula Brigl, Chief Librarian  
Cindy Friesen, Library Assistant 2

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### REGRETS

#### BOARD MEMBERS

Jim Shepherd  
Tasy Strouzas

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### CALL TO ORDER

Denine Milner called the regular Library Board meeting to order at 7:00 pm.

### ADOPTION OF AGENDA

(1) Moved by Norma Blissett and seconded,

**34-15 THAT the agenda be adopted as presented.**

Motion **34-15** carried unanimously.

### DELEGATIONS

(2) Laura Hummelle, Ahead of the Curve Consulting along with library staff of the Change Management Team: Michele Wilson & Mike Selby, presented the Library Board with a Change Management update. A discussion followed.

### CLOSED MEETING

(3) There was no closed meeting.

### CONSENT AGENDA

(4) Moved by Katherine Hough and seconded,

**35-15 THAT the following items contained in the consent agenda be approved and adopted:**

- ◆ Minutes of the 13 May 2015 regular meeting
- ◆ Report – Chief Librarian
- ◆ Statistics – May 2015
- ◆ Media Clippings

Motion **35-15** carried unanimously.

### REPORTS FOR DISCUSSION

(5)

BCLTA

5.1

Katherine Hough reported some of the highlights from the BCLA, and the BCLTA Conference held in May.

FRIENDS OF THE  
LIBRARY LIAISON

5.2

June Vandenberg reported that Antoine Beurskens, Sunrise Rotary member, spoke to the Friends about the division of labour and schedule for the Fall book sale which sets up from September 26<sup>th</sup> to 29<sup>th</sup> and opens to the public October 1<sup>st</sup> to 4<sup>th</sup> with the bag sale on Sunday 9:30 am – 1:00. Shellie Hollister has offered to find volunteers from schools and youth groups to help at the sale. The garage sale takes place Saturday, June 13<sup>th</sup> from 9 am to 2 pm with donations and set up on Friday, June 12<sup>th</sup>.

The April book sales amounted to \$301.

Shellie gave information about the Sam Steele float and requested volunteers.

One thousand book bags at \$2.59 each will be purchased. The Friends will each purchase their own T-shirts and buy 20 extra for volunteers.

The Friends are looking for a cash register.

Sandy Zeznik is researching funds to purchase large print books for the visually impaired.

June mentioned that we should be very thankful for all the work and money that the Friends contribute to the library. Other libraries are not as fortunate.

Katherine Hough suggested that the Library Board write a letter of appreciation to the Friends for their continuous support.

KLF

5.3

No report.

COMMUNITY  
RELATIONS &  
RESOURCE  
DEVELOPMENT  
COMMITTEE

5.4

No report.

PLANNING AND  
POLICY  
DEVELOPMENT  
COMMITTEE

5.5

No report.

BC LIBRARY  
CONFERENCE

567

Ursula Brigl presented highlights of the BC Library Conference that she attended in May.

**BUSINESS  
ARISING**

(6)

No Business arising.

**NEW BUSINESS**

(7)

FIBRE FOR GOOD

7.1

The Library Board was presented with the TELUS Fibre for Good welcome kit. TELUS's goal is to partner with local charitable organizations through TELUS Fibre for Good program. When residents in our community sign up for Optik TV on the fibre network, they can select a participating charitable organization to receive a \$25 grant on their behalf, courtesy of TELUS. Cranbrook Public Library is one of the charitable organizations on the list to receive the \$25 grant. A discussion followed.

Moved by Sandy Zeznik and seconded,

**BOARD  
PROFESSIONAL  
DEVELOPMENT**

**NEW IDEAS**

**ADJOURNMENT**

**36-15** | **TO register the Library for the Fibre for Good program.**

Motion **36-15** carried unanimously.

**(8)** Denine Milner mentioned that she would like to, over the summer, look at what she has learned about board development i.e.: risk management, community structure, administrative tools, working with the City. A discussion followed.

**(9)** Katherine Hough spoke about the Community Foundation and mentioned how well the Library fundraising for the endowment is going.

Fred Stevens asked about the number of hours Shellie Hollister has for working on the endowment.

**(10)** The regular meeting adjourned at 8:40 pm.

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Denine Milner, Chair

*I hereby certify these minutes are correct.*