

6	COLLECTIONS	
6.4.	Selection of Material	
<i>Effective</i>	<i>1986</i>	<i>Revised</i>
<i>Next Review</i>	<i>2011</i>	

- 6.4.1. In considering material for inclusion in the Library's collections, library staff exercise their professional judgment and make use of tools such as media reviews, bibliographies, reviewing tools, authoritative discussions of genres or subject areas, consultation with the publishing industry, and recommendations from library users.
- 6.4.2. Activities are responsibly exercised within the context of available funds.
- 6.4.3. **Selection Guidelines**
- Materials that represent varying points of view;
 - Materials that are of current and possibly future relevance or significance, including materials which reflect current conditions, trends and controversies;
 - Materials that represent Canadian and/or local perspectives, experiences, way of life or the lives and works of Canadians;
 - Materials that provide insight into the human and social condition;
 - Materials that inform;
 - Materials that provide and aesthetic experience and stimulate the imagination;
 - Materials that entertain;
 - Materials in the two official languages, and possibly other languages which reflect the linguistic and cultural heritage of the community.
- 6.4.4. **Selection Criteria**
- Currency and accuracy;
 - Suitability and durability of physical form for Library use;
 - Suitability of subject and style for the intended audience;
 - Relationship to the existing collection and to other material on the subject;
 - Present and potential relevance to community users;
 - The uniqueness of the item's content;
 - Reputation, skill, competence and purpose of the originator of the work;
 - The attention of critics, reviewers and the public;
 - The cost of each item considered in relation to its contribution to the overall development of the collection;
 - Textbooks or similar material will be selected only if they fulfill the general informational needs of the community.
- 6.4.5. An item need not meet all of the above guidelines and criteria in order to be acceptable.
- 6.4.6. Material that has been adjudged illegal by the courts will not be acquired or retained.
- 6.4.7. Donations of material for the collections will be dealt with in accordance to the Donations policy.