

10.	LIBRARY FACILITIES	
10.2.	Use of Electronic Devices	
<i>Effective</i>	<i>2006</i>	<i>Revised</i>
<i>Next Review</i>	<i>2011</i>	

10.2.1. The Library recognizes that people make use of a wide range of portable communication or other electronic devices during the course of their daily activities. However, such devices can disrupt other peoples' use of the Library or may interfere with Library activities. This policy details the acceptable use of such devices within the Library.

10.2.2. Mobile Telephones and Other Telecommunication Devices

10.2.2.1. Library users should turn off mobile telephones, or set them to a non-auditory call notification mode, before entering the Library.

10.2.2.2. If a call is taken while the user is in the Library, they should move to an area that will minimize disturbance for other library users to conduct their conversation.

10.2.2.3. Library staff may request that a mobile telephone user leave the Library.

10.2.3. Audio and Multimedia Devices

10.2.3.1. Users are encouraged not to use audio or multimedia devices in the Library.

10.2.3.2. Library users wishing to use audio or multimedia devices should keep the volume at a low level so as not to disturb other library users.

10.2.4. Cameras and Other Recording Devices

10.2.4.1. The use of cameras or other recording devices is not permitted in the Library without receiving prior permission from library staff.

10.2.4.2. Recording of library users, other than for the exceptions listed hereafter, is not permitted.

10.2.4.3. Exceptions

10.2.4.3.1. Library staff recording Library programs.

10.2.4.3.2. Library staff recording Library users upon receiving permission from those individuals.

10.2.4.3.3. Individuals or organizations making a donation to the Library.

10.2.4.3.4. Presentations made in conjunction with a Library event.

10.2.4.3.5. Media recording an event or interview as per the Public Relations policy.